



**SYSTEMATIC INSTITUTE OF
ECONOMIC RESEARCH & DEVELOPMENT**

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Ref. No.: SIERD/T-188G/2024
Date: 31.07.2024

To
The Director / Registrar
The HOD/ Heads of Personnel/Admin/Vigilance/HRD
All the Govt. Deptts, Autonomous Bodies & PSUs
Chairmen/CMDs/CEOs of Ports, Boards, Public Sector Banks,
Insurance Corporation and other Financial Institutions

**Online Interactive Live Training Program On
"Contract Management & Dispute Resolution"
Date 3rd & 4th October 2024**

Sir/Madam,

Greetings from **Systematic Institute of Economic Research & Development (SIERD)** New Delhi.

Our Institute has been organizing premier training program on application, interpretation and evaluation of statutory rules on Service, Finance matters and Human Resources handled by a team of competent and dedicated trainers. Based on the requirements received from our client organizations, we are organizing the below mentioned online training program.

INTRODUCTION:-

The above-mentioned workshop is for the benefit of officers dealing with tenders and contracts in Government, Semi Government, Autonomous Bodies, Public Sector Undertakings etc. The program shall address different types and facets of contracts and the rights, obligations and implications on business operations. The present workshop will provide participants with practical understanding of contract management including strategies for improving negotiation and management of contracts over the contract lifecycle, negotiation of supplier relationships, dispute resolution etc.

WHO SHOULD ATTEND :-

The online workshop has been designed to meet the requirements of Officer & Staff dealing with the Procurement Store, Finance & Accounts, Administration & Quality Control division

FACULTY: -

The Sessions will be conducted by highly experienced faculty on interactive and live basis online. Individual questions/doubts and their clarifications would be encouraged.

DATE & TIMING:-

03.10.2024: Thursday (10AM to 01:00PM)

04.10.2024: Friday (10AM to 01:00PM)

COURSE OUTLINE:-

- Introduction to Public & Contract
- Amendment to the Contract
- Operation of Option Clause
- Safeguards for Handing over Procuring Entity Materials/Equipment to Contractors
- Payments to the Contractor and Handling of Securities
- Monitoring of Supplier Performance
- Delays in Performance of Contract
- Breach of Contract, Remedies and Termination
- Dispute Resolution & Closure of Contract
- Goods Receiving, Quality Assurance and Inspection
- Storage and Issue of Inspected Goods
- Accounting and Payment of Received Materials

FEE:-

INR 5000 + / 18% GST = INR 5900/- Per participant online training program. Fees includes training material (soft copy), participant's certificate etc.

GROUP DISCOUNT: -

INR 500/- per participant if 4 or more participants from one organization.

LAST DATE: -

Last Date of Accepting nominations is 30.09.2024. Nomination can also be forwarded after the last date on Enquiry/Confirmation.

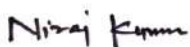
NOMINATION: -

The Organization may please send the nominations stating the participants Name, Designation, their Mobile No. and Contact No. & e-mail ID. Kindly also provide GSTIN of your organization at time of Nomination. For making payment through DD/Cheque/NEFT/Pay Order/PFMS/IMPS/RTGS drawn in favor of "**Systematic Institute of Economic Research & Development**" payable at New Delhi. NEFT payment may be made direct to Current **A/c No. 62310200000135 (IFSC Code BARB0VJMAYA, MICR NO. 110012391) Bank of Baroda, Mayapuri Branch, New Delhi** under intimation by email. PAN No. BXPPK7937K **GSTIN-07BXPPK7937K1ZN**

Since limited seats are available for the present workshop, nominations will be accepted on first-cum-first-serve basis. Nomination once confirmed cannot be cancelled; however substitution of participant is permissible. In case nominated participant is not able to attend the workshop due to any reason and no substitution is made, fees shall be payable.

You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from this opportunity.

We shall be glad to accommodate the nominations from your organization.



Neeraj Kumar

Program Coordinator

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